

## Pro-words for Basic Message Handling

<b>Initials</b>	Stated before giving letters of an abbreviation. Example: EOC
<b>Figures</b>	Stated before giving numbers. Example: 123
<b>Mixed Group</b>	Stated before giving a combination of letters and numbers. Example: EOC123
<b>Amateur Call</b>	Stated before giving call sign (only one number). Example: KEØESH
<b>I Spell</b>	Stated before a word that is not easy to understand on the radio or names that are not common spelling. Example: Terri, <i>I Spell</i> , Tango Echo Romeo Romeo India
<b>Correction, I say again</b>	Stated before correcting information. Back up to the last word that was correct and state the corrected words. Example: John was, <i>Correction, I say again</i> , John will. . .
<b>Roger</b>	Stated to indicate you received the transmission in full. It does not mean: yes, no, I will act on it, etc. It just means the transmission was received in full.
<b>Affirmative</b>	Stated to communicate "yes".
<b>Negative</b>	Stated to communicate "no".
<b>Break</b>	Stated to signal a "break" between message parts or a reset. If passing the message through a repeater that has a timer on it, preventing us from keeping the microphone keyed for a certain amount of time, we will break the message up in parts to reset repeater. It communicates "stand by and wait for the next part of the message" to the receiver.
<b>Say Again</b>	If the recipient is unable to copy all the message, they can ask the sender to " <i>say again</i> " parts of the message they need. This is generally done at the end of the message when the sender calls the recipient and says did you receive my message. If not, the receiver would say, "Please <i>say again</i> all after words . . ." or wherever the last thing they had accurately in their notes. Then the sender would repeat the text so they get the complete message. Example: Please <i>Say again</i> all words after "John will"

<https://www.youtube.com/watch?v=hHNnwu-e60U>