

Camden County Local Emergency Planning Committee

Meeting Minutes

Camden County EMA Conference Room, 12 VFW Road, Camdenton, MO

Friday November 6, 2020

The meeting was called to order by Chairman Robert Hayes at 11:43AM at Camden County EMA Conference Room, 12 VFW Road, Camdenton, MO.

1) Robert Hayes welcomed everyone and hoped they enjoyed the lunch from the Butcher Shop.

Members Roll Call:

LEPC Chairperson (Volunteer Agencies) – Robert Hayes	X	
Vice Chairperson (HazMat) – Mark Amsinger	X	
County Government – Beverly Thomas	absent	
City Government – Kevin Rucker	X	
Village Government – Roger Corbin	absent	
Coordinator – Ron Gentry, EMA Director	X	
Law Enforcement – Laura Wright	absent	
Fire Service – Rob Odenwald	absent	
County Health – Bee Dampier	absent	
Hospital – Steve Dougan	absent	
Infrastructure -	Vacant	
Media – Print – Nancy Hogland	absent	
Media – Radio – William Holtz	absent	
Community/Business – Trish Creach	absent	
General Public – Gail White	X	
Industry – Tim Jacobsen	absent	
Manufacturing – Randy Miller	absent	
Environmental – Lee Schuman	absent	
Academic – JD Hunter	X	
Access-Functional Needs – Ed Thomas	absent	
9-1-1	Vacant	

Others in attendance: Sam Henley (EMA), Michelle Kauten (LOFPD-Secretary)

2) Approve Quorum:

-Kevin Rucker made a motion to approve we have a quorum and Mark Amsinger seconded the motion, all in favor.

3) Agenda Approval:

- Gail White made a motion to accept the agenda as presented and Kevin Rucker seconded the motion, all in favor.

4) Welcome Guests/Members/Proxies:

-JD Hunter will be coming on a regular basis to these meetings. Sam will confirm she has his correct email address so he gets notices for the meetings.

5) Approval of Minutes from August 7, 2020:

- Kevin Rucker made a motion to approve the August 7, 2020 minutes and Mark Amsinger seconded the motion, all in favor.

6) Report from EMA – Recent Activities – Financial Report:

-Sam Henley reported that on October 28, 2020, Ron Gentry and herself met with the Camden County Treasurer's Office and the Camden County Auditor's Office to begin putting the Camden County LEPC's funds in order. The Missouri Emergency Response Commission provided Sam with the CEPF records (including the direct deposit amounts) for 2018-2020. The Treasurer's Office was also able to secure the amount records for 2017. The Auditor's Office will be auditing the LEPC budget and (any outstanding amounts withstanding) the total amount in the LEPC budget should be approximately \$19,959.14. We will have a further updated amount and information for you at the next LEPC meeting.

7) Reports from other Agencies:

-None

8) Discuss who could replace members not attending:

-Kevin Rucker presented everyone with a spreadsheet he has been working on showing the attendance records of members since 2018. Discussion of vacancies took place....

- County Govt. – Ron Gentry will contact them to attend after the first of the year and will let the Commissioner know the meeting date. They are reluctant to have in person meetings right now due to COVID.

- Law Enforcement – Ron Gentry will talk to the County to see if Linda, head of dispatch, can attend the meetings

-Hospital – Mark Amsinger reported that Jennifer Newman has replaced Steve Dougan's position at the hospital and he will contact her regarding LEPC meetings.

-Infrastructure – Mark Amsinger will contact Ozark Shores Water District on Horseshoe Bend and can also speak with Horseshoe Bend Special Road District to see if anyone is interested in joining LEPC

-Kevin Rucker made mention that the By-Laws state that 50% attendance over the last 12 months is required of members

-Bob Hayes has spoken with Roger Corbin and he wants to be involved but is not attending due to COVID.

-the following members need to be reached out to concerning attendance: Ron Odenwald (Mark Amsinger will contact him). Nancy Hogland (Kevin Rucker will follow up with Tim Jacobson as he was planning on reaching out to her). William Holtz – just started LEPC in February and has not been at the last 2 meetings. Kevin Rucker has spoken with Trish Creach and she wants to attend and he will contact her again.

-Community Busines – Mark Amsinger will reach out to KC Cloake to see if she would have an interest in joining

-Access Function Needs – Kevin Rucker will contact Ed Thomas to see if he still wants to be a member

--Sam said we are Facebook Live now, but audio isn't that great --

9)Discuss interest in using telephone conferencing, should by-laws be changed to include attendance via telephone conferencing? :

-Bob Hayes stated that some individuals don't do Facebook and you are not able to place a vote via Facebook. Sam found some other options we could use, such as WebEx, Zoom, and Go To Meeting. The State uses WebEx

- Ron Gentry said the County is working through their IT department and have set up Zoom at the Courthouse. We have asked if we can tag into them but think we should just get our own. We would need to set up on a separate computer so not connected to the server.
- Bob Hayes will work on this and would like permission as he is only allowed to spend up to \$600 a year
- Mark Amsinger recommended using the same system as the State uses so can be interoperable with other supporting agencies
- Kevin Rucker agrees
- Gail White said WebEx would only be \$162
- Mark Amsinger suggested submitting the fees of a new computer and setup along with WebEx to CARES for reimbursement
- Sam presented different options on the screen (see the attachment to these minutes) and gave her opinion on each option
- Kevin Rucker wants to go with WebEx at \$13.50/month so can interact with the State if needed.
- Kevin Rucker made a motion to authorize spending up to \$1500 making a computer and WebEx available to use for our LEPC meetings, Mark Amsinger Seconded, all in favor.**
- Kevin Rucker said the motion will allow us to make our meeting available, but we need to change the by-laws to officially allow people to attend meetings via WebEx. He would be happy to take this on to get the by-laws changed. He believes the by-laws should not be vague. He wants to improve them to be very clear.
- Ron Gentry agrees but would like to do a trial run at the next meeting with WebEx.
- Bob Hayes agrees as well and said the current by-laws are vague enough to allow a trial run
- Ron Gentry made a motion to allow an acceptance and do a trial run at the February 5, 2021, meeting via WebEx, seconded by Kevin Rucker, all in favor.**

10)Discuss Cares money, response to e-mail on what PPE is needed. What and how much should be requested:

- Bob Hayes sent out an email to responding agencies to see if they need any PPE and would like help from the LEPC for obtaining these items. He only received 2 emails back, with one agency saying they didn't need anything.
- Mark Amsinger said we have until the end of November to apply
- Kevin Rucker expressed his concerns that the ambulance districts did not receive the email and also worried that some may have gone into junk mail
- (Gail White exited the meeting 12:35pm)
- Mark Amsinger will forward Bob's email to the ambulance districts including the time frame needed to hear back and apply. Need by November 18th so we can have for November 20th.
- Kevin Rucker would like to get a copy of the email and walk into their offices and ask them why they didn't respond. Bob will forward him a copy of the email that was sent out.
- discussed the possibility of getting some supplies to keep here and hand out if agencies need them in the future.
- Kevin Rucker stated that we need to be able to justify the needs of the items we are requesting.

11)Discuss table top exercise in 2021:

- Bob Hayes reported that the State has waived this requirement for 2021. They are not too concerned about Tier 2s right now either due to COVID.

12) Discuss what the meeting for 2021 could/will cover:

- Kevin Rucker wants to look at continuing to train people and see what is available in supporting education that is not in person. Maybe assist with electronic capabilities.
- Mark Amsinger suggested maybe bringing in 1 trainer and then sending around to different agencies.

-Kevin Rucker said maybe we should just apply for the classes in 2021 that got cancelled in 2020 due to COVID

- Sam will look at what classes are available for this year.

-Kevin Rucker made a motion to request the following training courses for the HMEP Training Grant Application; Chemical Suicide for the Emergency Responder, Rollover 051, and Ignitable Liquids and Ethanol Blended Fuels 033, Mark Amsinger seconded, all in favor.

13) Open Discussion:

- None

14) Next meeting date February 5, 2021

Adjournment:

With no further business to discuss Kevin Rucker made a motion to adjourn at 12:57 PM and Mark Amsinger seconded, all in favor.