

# Camden County Local Emergency Planning Committee

## Meeting Minutes

Camden County EMA Conference Room, 12 VFW Road, Camdenton, MO

Friday February 18, 2022

The meeting was called to order by Chairman Robert Hayes at 11:30 AM at Camden County EMA Conference Room, 12 VFW Road, Camdenton, MO. This meeting was also offered via Webex and Facebook Live.

1) Robert Hayes welcomed everyone and hoped they enjoyed the lunch from the Butcher Shop.

### **Members Roll Call:**

LEPC Chairperson (Volunteer Agencies) – Robert Hayes	X	
Vice Chairperson (HazMat) – Mark Amsinger	X	
County Government – James Gohagen	X	
City Government – Kevin Rucker	absent	
Village Government – Roger Corbin	X	Ronda Stehle (via Webex)
Coordinator – Sam Henley, EMA Director	X	
Law Enforcement – Jeff Beauchamp	absent	
Fire Service – Rob Odenwald	X	
County Health – Stephanie Drake	absent	
Hospital – Jennifer Newman	X	Todd Farley (via Webex)
Infrastructure - Sarah Amsinger	X	
Media – Print – Nancy Zoellner	absent	
Media – Radio – William Holtz	absent	
Community/Business – KC Cloke	X	(via Webex)
General Public – Gail White	absent	
Industry – Legina Fitzpatrick	absent	
Manufacturing – Randy Miller	X	
Environmental – Lee Schuman	X	
Academic – JD Hunter	absent	
Access-Functional Needs – Ed Thomas	absent	
9-1-1 – Maggie Rector	absent	

**Others in attendance:** Michelle Kauten-LOFPD, Rick Bumaiche-EMA Deputy Director, Jimmy Laughlin-Camden County Auditor

### **2) Approve Quorum:**

- Lee Schuman made a motion to approve we have a quorum and Rob Odenwald seconded the motion, all in favor.

### **3) Agenda Approval:**

- Mark Amsinger made a motion to accept the agenda and Rob Odenwald seconded the motion, all in favor.

**4) Welcome Guests/Members/Proxies:**

-Bob Hayes instructed members to fill out the form on the website and turn it in if you send a proxy.

**5) Approval of Minutes from November 5, 2021:**

- Mark Amsinger made a motion to approve the November 5, 2021, minutes and Rob Odenwald seconded the motion, all in favor.

**6) Financial Report**

- a. Approve money spent
  1. WebEx: \$192
  2. Two drawer file cabinet: \$58.17
- b. Monies to be approved
  1. LEPC lunch February 18, 2022 \$110.44
  2. LEPC lunch May 13, 2022 approx. \$130.00
  3. Invoice received from EMA for photocopies for the TableTop exercise and today's meeting \$41.00
  4. Copies for next meeting May 13, 2022 approx. \$10.00

A motion was made to approve the financials by Rob Odenwald, seconded by Mark Amsinger, all in favor.

**7) HMEP course approved :Handling Propane Gas Emergencies**

- a) Date: April 25, 2022 held at Mid-County Fire
- b) Will LEPC pay for the lunch at the training? Sarah Amsinger suggested getting a local restaurant to sponsor the lunch. A motion was made to approve paying for the lunch on April 25, 2022, for the Handling Propane Gas Emergencies class if a lunch sponsor is unavailable by Mark Amsinger, seconded by Lee Schuman, all in favor.
- c) Will LEPC pay for needed supplies? Propane will be donated by S&W Propane (approx. \$500 value)

**8) ESF#10 review- Sam Henley**

- Oil and Hazardous Materials Response – Sam Henley would like everyone to review the public version on the website under “Camden County Emergency Plans” and bring recommendations and suggestions to May's meeting so it can be approved.

**9) Review LEPC/LEPD Annual Checklist(as supplied by MERC)**

- a) Items that are completed - review
- b) Items to be completed – Preparations will be made for an EOC Activation Drill for November for the required annual Hazmat Plan Exercise. Bob Hayes will work to see if we can get a list of who has submitted their Tier II forms on the website. Lee Schuman will prepare and send quarterly financial reports to the LEPC/Planning Coordinator.

**10) Report from Kevin Rucker and Lee Schuman on By-Laws suggested changes**

- Tabled until May's meeting.

**11) Report from Mark Amsinger on contact with Mike Harris and getting MERC's By-Laws**

- Mark Amsinger has reached out to Mike Harris but is still waiting for a response.

**12) Reports from other agencies**

- None.

**13) Discuss what the meeting for 2022 could/will cover**

- vote Ronda Stehle in as the new Village Government member.
- Prepare the HazMat drill for November 2022.

14) **Open Discussion**

- Jimmy Laughlin recommended LEPC should borrow the County's OWL video conference system for the May meeting to try.

15) **Next meeting date May 13, 2022**

- A motion was made by Lee Schuman to reschedule the May meeting from Friday the 6<sup>th</sup> to Friday May 13<sup>th</sup>, Sarah Amsinger seconded, all ayes.

**Adjournment:**

With no further business to discuss Lee Schuman made a motion to adjourn at 12:21PM and Rob Odenwald seconded, all in favor.