

Camden County Local Emergency Planning Committee

Meeting Minutes

Camden County EMA Conference Room, 12 VFW Road, Camdenton, MO

Friday August 5, 2022

The meeting was called to order by Chairman Robert Hayes at 11:31AM at Camden County EMA Conference Room, 12 VFW Road, Camdenton, MO. This meeting was also offered via Webex and Facebook Live.

1) Robert Hayes welcomed everyone and hoped they enjoyed the lunch from the Butcher Shop.

Members Roll Call:

LEPC Chairperson (Volunteer Agencies) – Robert Hayes	X	
Vice Chairperson (HazMat) – Mark Amsinger	X	
County Government – James Gohagen	Absent	
City Government – Kevin Rucker	X	
Village Government – Ronda Stehle	X	(via Webex)
Coordinator – Sam Henley, EMA Director	X	
Law Enforcement – Todd Davis	X	
Fire Service – Rob Odenwald	Absent	
County Health – Stephanie Dake	Absent	
Hospital – Jennifer Newman	Absent	Todd Farley
Infrastructure - Sarah Amsinger	X	
Media – Print – Nancy Zoellner	Absent	
Media – Radio – William Holtz	Absent	
Community/Business – KC Cloke	Absent	
General Public – Gail White	Absent	
Industry – Lagina Fitzpatrick	Absent	
Manufacturing – Randy Miller	Absent	
Environmental – Lee Schuman	X	
Academic – Chris Byington	X	
Access-Functional Needs – Ed Thomas	Absent	
9-1-1 – Maggie Rector	Absent	
Ambulance – Paul Brother	X	

Others in attendance: Michelle Kauten-LOFPD, Sara Allen-MERC (via Webex)

2) Approve Quorum:

- Kevin Rucker made a motion to approve we have a quorum and Mark Amsinger seconded the motion, all in favor.

3) Agenda Approval:

- Bob Hayes announced that MERC does not require us to have By-Laws. We first need to address the issues to make us compliant with the state. Sara Allen with MERC confirmed that By-Laws are not required.

-After discussion of suggested revisions to the agenda, Lee Schuman made a motion to accept the agenda with the revisions and Chris Byington seconded the motion, all in favor.

4) Welcome Guests/Members/Proxies:

- A motion was made to approve Paul Brother as the Ambulance representative by Sam Henley, seconded by Mark Amsinger, all in favor.
- Jennifer Newman is no longer in the same position at Lake Regional, therefore, will look at moving Todd Farley to that position at the next meeting.
- Mark Amsinger has also retired from Lake Ozark Fire. Will need to consider keeping him as Hazmat Representative or finding a replacement.

5) Approval of Minutes from May 13, 2022:

- It was brought to the attention that County Health Representative Stephanie Dake's last name was spelled incorrectly.
- Kevin Rucker made a motion to approve the May 13, 2022, minutes with corrections and Todd Davis seconded the motion, all in favor.

6) Financial Report

- Bob Hayes informed everyone that there have been some issues with how much money LEPC actually has. All has been straightened out and there are no longer any discrepancies to worry about. We have received \$3283.13 from MERC and our current balance is \$23,197.34.
- May lose last year's money because of no "Treasurer" in position, but after much discussion and the new knowledge that MERC does not require By-Laws the committee came to the realization Lee Schuman was voted on and approved as Treasurer at the meeting held August 6th, 2021.
- Sara Allen asked that the minutes be attached to the CEPF and note it is on the August 2021 minutes.
- A motion to approve money spent on LEPC lunch May 13, 2022, \$94.47, copies for May \$14.10, and LEPC lunch August 5, \$111.75, was made by Lee Schuman, seconded by Paul Brother, all in favor.
- Lee Schuman reported he is working on the proposal for the OWL system to be sent to MERC. The OWL is \$999.00, carrying case is \$59.99, and a 3-5ft. tri-pod will cost under \$100.
- A motion to approve money to be spent on LEPC lunch and the cost of copies for the November 4th, 2022 meeting was made by Paul Brother, seconded by Mark Amsinger, all in favor.

7) HMEP course approved :Handling Propane Gas Emergencies

- HMEP course: Handling Propane Gas Emergencies certificate of appreciation was given to S & W Propane for furnishing propane for class.

8). Discuss annual exercise: propose moving it to May 2023 because of conflicts

- A motion to approve moving the annual exercise to May 5, 2023, was made by Paul Brother, seconded by Chris Byington, all in favor.
- Sara Allen informed all that the exercise proposal be submitted by October and it needs to be Hazmat related involving a Tier II facility.
- Kevin Rucker asked if we want to move forward with the exercise idea previously discussed involving a boat explosion at a gas pump dock. A motion to approve submitting a proposal on the scenario of a boat explosion at a gas pump dock was made by Paul Brother, seconded by Kevin Rucker, all in favor.

9) Review LEPC/LEPD Annual CEPF application & vote on acceptance

- A motion to accept the LEPC/LEPD Annual CEPF was made by Paul Brother, seconded by Lee Schuman, all in favor.

10) Report on By-Laws suggested changes

-Should the secretary position duties be altered to include a recording secretary? Sara Allen said you could find the duties of the secretary outlined in the LEPC 101 packet.

11) Report on By-Laws suggested changes

-Is the wording too restrictive? The committee walked through the revisions made to the By-Laws.
-Kevin Rucker informed all that there are certain State requirements to the Membership roster/title but that is only a minimum, we can have additional members as we feel needed for our LEPC
-Include "Coordinator" position, with Sam Henley remaining in that position The Coordinator is appointed by the LEPC Chairman and duties are assigned by the chairman for the needs of LEPC.
-Vote on accepting by-laws. A motion was made to accept the by-laws as amended by Paul Brother, seconded by Lee Schuman, all in favor.

12) Reports from other agencies

-Sara Allen reported on the July 28th commissioners meeting where they voted to approve to allow MERC to move forward with LEPCs (regional). More information will be coming in a packet. LEPCs will be assigned an LEPC but the LEPC can vote to opt out. The Central States Hazmat Conference will be held on June 7th, 8th and 9th 2023 at the Hilton Garden Inn and Convention Center in Independence, Missouri.

(Austin Arnold with the American Red Cross joined the meeting via Facebook)

13) Open Discussion

-A motion to approve February 3, May 5, August 4, and November 3 as dates for the 2023 LEPC meetings was made by Kevin Rucker, seconded by Paul Brother, all in favor.
-Open positions- will approve Todd Farley as the Hospital representative at the November meeting, need to find someone to fill the Secretary position or possible interim secretary, discussion on Mark Amsinger moving to At Large member or staying as Hazmat representative.

14) Next meeting date November 4, 2022

Adjournment:

With no further business to discuss Sam Henley made a motion to adjourn at 1:01PM and Paul Brother seconded, all in favor.